



**पीएम श्री केन्द्रीय विद्यालय, केल्ट्रोन नगर**  
**PM SHRI KENDRIYA VIDYALAYA KELTRON NAGAR**

पि.ओ.कन्नूर विश्वविद्यालय कैंपस, P.O.KANNUR UNIVERSITY

CAMPUS,

कन्नूर, ६७० ५६७ (केरला) KANNUR, 670 567 (KERALA)

(भारत सरकार शिक्षा मंत्रालय मंत्रालय के अधीन स्वायत्त सध्या)

(Autonomous Body Under The Ministry of Education, Govt. of India)

Tele/Fax: 0497-2780 155

F.No. Quotation/KV KN /2023-24/

Date: 13/03/2024

To

Sub : "Inviting Quotations for wooden cupboards with compressed wood work in the KVS - Reg"

Sir/Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees.

2. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the Kendriya Vidyalaya Sangathan for providing data networking /cabling services as per details attached

**3. Bid Price**

- The contract shall be for the labour work mentioned to the KVS. The bidder shall quote for rates in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting;
- All duties, taxes and other levies payable by the bidder, shall be included in the total rate. However, the tax and duties leviable should be quoted separately.
- The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only);
- The prices should be quoted in Indian Rupees only,
- Each bidder shall submit only one quotation;
- Telex or Facsimile quotations are not acceptable
- \*g. The bid should be submitted along with EMD for Rs. NIL/- by bank draft in favour of ' Principal KV Keltron Nagar.
- The firm should enclose supporting documents regarding registration of GST/VAT/ST/ITPAN.

**4. Validity of quotations**

The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations.

**5. Evaluation of quotations:**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- a) properly signed, and
- b) conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

**6. Award of contract:**

- (a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above;
- (b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period;
- (c) The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods;
- (e) Payment shall be made within 30 days after completion of work and acceptance of the work done;
- (f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- (g) The successful bidder has to deposit performance security with the ..... NIL of the amount of Rs. NIL..... in favour of Principal KV KeltronNagar in the form of DD/Cash.

**7. Last date and time of receipt of quotations:**

You are requested to submit the sealed quotations in the Tender Box { in front of Room No.            } superscribed on the envelope as " **Quotations for wooden cupboards with compressed wood work in the KVS**", due on **20/03/2024** latest by 12 noon. The quotations shall be opened at 12 noon on the same day. The bidders or their representatives who choose to be present at the time of opening of quotation are invited to do so.

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KVS.

Yours faithfully,

**Signature**

**Name: Mr P V Thomas**

**Designation: Principal**

**For and on behalf of the Kendriya Vidyalaya Sangathan**

KENDRIYA VIDYALAYA KELTRON NAGAR

DETAILS OF WORK AND SPECIFICATION OF MATERIALS TO BE USED

Sl No	Description of the work	QTY	Rate
1	Wooden cupboard with compressed wood 4 feet cupboard with three partition and door	2	
2	2 feet cupboard with two partition and door	1	
3	4 feet cupboard with three partition without door	11	

Signature

Name: Mr P V Thomas

Designation: Principal

For and on behalf of the Kendriya  
Vidyalaya Sangathan

## FORMAT OF QUOTATION

sl No.	Description of Work	Brief specifications	Total area in sq ft	Rate/Sq.ft (Rs.)	Total Amount	GST % if applicable	GST Amount	Total Amount with GST
1.								
2.								
3.								

We agree to provide labour for the above work in accordance with the specifications for the above mention unit price shown against the work (s) for which quotations have been submitted, within the period specified in the Invitation for Quotations,

Bid Security of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) is furnished herewith vide Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_.

(Bidder)

Signature : .....

Name : .....

Date : .....